Log in using your registered email address, and password if provided to you, to access the CONNECT Online platform.

Use the Email me my password to receive an email if you have forgotten your password.

In the platform you can view your program agenda, and create a personalized schedule, attend virtual sessions, preview the exhibitors, network with attendees and more!
DASHBOARD

This is your CONNECT Online dashboard. Use this screen to navigate to different parts of the platform.
EVENT OPTIONS

- **Home**: takes you back to the dashboard
- **Program Agenda**: view sessions, attend virtual sessions
- **Happening Now**: view what’s going on now
- **Speakers**: view speaker information
- **Exhibitors**: browse through the exhibitor listing
- **Attendees**: network with other event participants
- **Announcements**: view the alerts published by the event organizer
- **Information**: view general event info

OPTIONS AVAILABLE HERE WILL BE DIFFERENT FOR SOME EVENTS
YOUR INFORMATION

- **My Profile**: manage your account, and privacy settings
- **My Messages**: view and respond to incoming messages
- **My Schedule**: view your personal schedule of sessions, events and appointments
- **My Appointments**: manage your appointments with other attendees and exhibitors
- **Favorites list**: view your favorite exhibitors
- **My Contacts**: view your bookmarked attendees
- **Email My Meeting Info**: send yourself all notes and personal data captured using the platform

Options available here will be different for some events.
PROGRAM AGENDA CALENDAR

- View sessions by track
- View sessions by time
- View your personal schedule
- Switch between a list and a calendar view
- Calendar defaults to current date, use this to scroll

Date and times are displayed in YOUR time zone.

Sessions are color coded by track.
# Program Agenda List

- **View sessions by other filters**
- **Select a session to view more details**
- **View your personal schedule**
- **Free form search**
- **Switch between a list and calendar view**

Date and times are displayed in YOUR time zone.

<table>
<thead>
<tr>
<th>Session Name</th>
<th>Start Date</th>
<th>Time</th>
<th>Conference track</th>
</tr>
</thead>
<tbody>
<tr>
<td>The only workshop you need to attend</td>
<td>Fri, Jun 19, 2020</td>
<td>02:30 PM - 03:30 PM</td>
<td></td>
</tr>
<tr>
<td>Deliberative Dialogue</td>
<td>Sat, Jun 20, 2020</td>
<td>08:30 AM - 10:30 AM</td>
<td>ALL</td>
</tr>
<tr>
<td>Forum: Free Speech &amp; the Inclusive Campus Issue</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Guide</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Partnering with Parents and Families of First-generation College Students</td>
<td>Sat, Jun 20, 2020</td>
<td>08:30 AM - 10:30 AM</td>
<td>FGSS</td>
</tr>
</tbody>
</table>
MY SCHEDULE

View sessions by time

Add a personal event

Send yourself an email with a calendar

Switch between a list and calendar view
AGENDA DETAILS

Use these actions on all screens to perform tasks such as creating your own schedule, adding notes, sharing information about the session, etc.

This is where you would join the virtual session 15 minute prior to the session start.

Virtual sessions may not be available for your event.
JOINING A VIRTUAL SESSION: WEBINAR

Virtual sessions may not be available for your event.

You will see this message if you try to join a session ahead of time.

Your presenter will make some of these options available to you. You can chat, ask questions and respond to polls. Try adjusting your browser Zoom level if you do not see these options.

You cannot be seen or heard during webinars. Use the options available on the right panel to communicate with the presenter or other participants.

Close the screen and select the last option on the next screen if you are having difficulties.
WEBINAR FUNCTIONS

Chat: Post comments to the group under the ‘Public,’ tab or select an individual under the ‘Private’ tab

Q&A: Post questions to the speaker to respond publicly or directly

Polls: Respond to multiple choice polls

Handouts: Download any files added by presenter

Test your internet speed [here](#) using our system check.

The minimum download and upload speed for an attendee without interruption is 2Mbps. If you fail to meet the minimum requirements you may experience technical difficulties in the room including losing connection and poor audio and video.
JOINING A VIRTUAL SESSION: NETWORKING

Virtual sessions may not be available for your event.

You can be seen and heard on a networking session.
JOINING A VIRTUAL SESSION

Virtual sessions may not be available for your event.

You cannot be seen or heard during webinars. Use the options available on the right panel to communicate with the presenter or other participants.

Use this option if you had difficulty connecting.
EXHIBITORS

View or search exhibitors

You can message exhibitors, request to meet with them, view and download documents and product information uploaded by the exhibitors and take notes.

Select to view details
ATTENDEES

View a listing of all the meeting attendees, and select a profile to see more information, send a message, or request an appointment.

View or search attendees

<table>
<thead>
<tr>
<th>Name</th>
<th>Institution or Organization</th>
</tr>
</thead>
<tbody>
<tr>
<td>Alejandro Acosta</td>
<td>New America</td>
</tr>
<tr>
<td>Brittany Acosta</td>
<td>University of Delaware</td>
</tr>
<tr>
<td>Michael Adkins</td>
<td>Montana State University - Billings</td>
</tr>
<tr>
<td>Erica Agular</td>
<td>University of Florida</td>
</tr>
<tr>
<td>MIRIAM ALAMEDA</td>
<td>University of Minnesota-Twin Cities</td>
</tr>
<tr>
<td>Alece Alderson</td>
<td>University of California-San Francisco</td>
</tr>
</tbody>
</table>
Select the ‘Information’ option to see all important event information.
MY PROFILE

Upload a photo that will be visible to all other platform users.

You can control what information about you, other attendees can see. The default setting DOES NOT display your email or phone. Uncheck the Display in ATTENDEE LISTING if you do not want to be listed.

Other attendees can message and request to meet with you. When they do, you will also receive an email notification. Attendees cannot network with you if you are not listed in the ATTENDEE LISTING.
For technical support within the CONNECT Online platform, please click on “Need help? Click here for live support” located in the lower, righthand corner of the CONNECT Online platform.

You may also email support@bravuratechnologies.com for technical support; however, it is encouraged that you try the live chat with support option first.